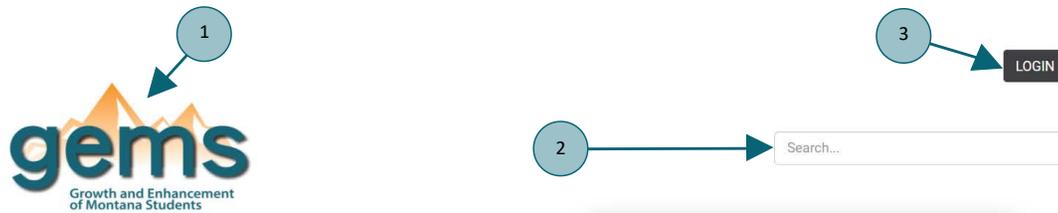
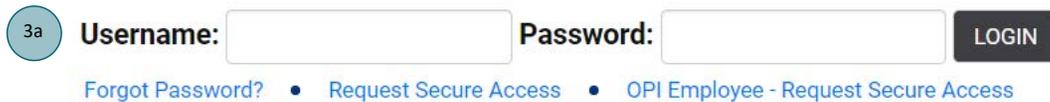


GEMS Navigation Guide - Homepage



- 1 **GEMS Logo** – Clicking this logo on any page will bring you back to the GEMS homepage.
- 2 **Search** – This feature allows the user to search for data domains and other key elements on GEMS.
- 3 **Login** – Clicking this button will allow for the user to sign into secure GEMS.

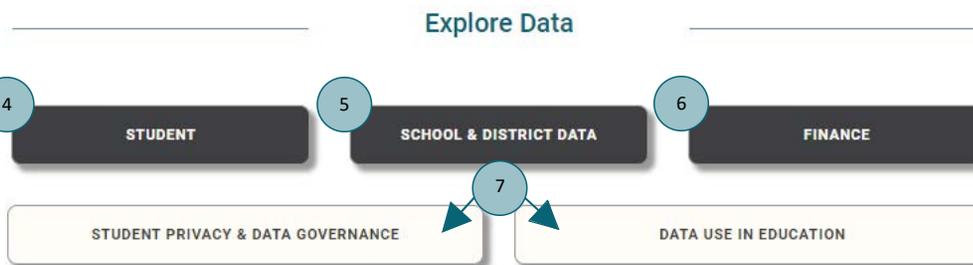


- 3a **Enter Login Specifics** – When the Login button is selected, the area where the user enters their Username and Password becomes visible. More options are also available such as requesting secure access and forgotten password help.

*Note to users with secure login: The domain is no longer required in front of the Username. For example, instead of entering *opi/cpa410*, enter *cpa410*.*



- 4 **Student Button** – When a user selects this option, the Student Data page displays with data that includes previous GEMS domains of Student Achievement, Student Characteristics, Student Engagement and College Readiness.



- 5 **School & District Button** – Selecting this button brings up a page that displays data included in these previous GEMS domains: General School & District Information, Program & Course Offerings, School Nutrition & Pupil Transportation, School Staffing, and ESSA Report Card. School and District profiles as well as comparison dashboards are also located on this page.

- 6 **Finance Button** – Directs the user to financial data previously located on the School Finance page.

- 7 **Other Buttons** - Pressing these buttons will take the user to the relevant OPI web page.

[Need Help? Contact Us.](#)

GEMS Navigation Guide - Data Pages

~ Learn about Montana students ~



Interactive Dashboards ← 2

Student Achievement & Performance

- ▶ ACT Scores
- ▶ College Readiness
- ▶ Graduation
- ▶ CRT Science Assessment (Formerly the CRT Math, Reading & Science Assessment)
- ▶ Math and ELA Assessments Dashboard (Grades 3-8)



Early Warning System (EWS) ← 3a

[Return to Top](#)

Early Warning System (EWS)

EWS Student Summary Report | EWS Student Level Report | EWS School Dashboard Report

State/District/School

Select

Submit

[Return to Top](#)

1 **Jump to...** – Selecting these links will bring the user to the related report located at the bottom of the page. The Early Warning System link will direct the user to the Early Warning System page.

2 **Interactive Dashboards** – When any of the gray boxes under a data domain are selected, a drop-down featuring a Power BI dashboard will become visible. Selecting the gray box again will hide the dashboard.

3 **Data Reports** – These reports can be found by scrolling to the bottom of the Student, School & District, or Finance pages. They can also be found by clicking one of the links at the top of the pages. Some reports can only be viewed after login information has been entered. Other reports can be viewed without logging in, but the data may be masked.

3a **Secure Data Reports** – These reports may contain sensitive data. They cannot be viewed unless access has been given to the user and a GEMS secure account has been created. In the first image, the EWS report does not display any options because the user is not logged in. In the second image, the user has logged in and can see all of the report options.

4 **Request Access to GEMS** – Selecting this button will bring up a PDF of the GEMS Access Request Form. In order to gain access to secure data, the form needs to be filled out and submitted to the GEMS Help Desk. A member of the help desk will then send login details for the new GEMS Secure account.

For technical support and help using GEMS, please contact the GEMS Help Desk:

Phone: (406) 444-5222

Email: opigemshelpdesk@mt.gov